

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

12/8/2021

Dear Families,

CHANGES TO GALILEE'S REMOTE LEARNING PROGRAM EXTENSION OF LOCKDOWN 6.0

As we approach 200 days of lockdown in Melbourne since the pandemic started, we know that everyone within our community will be experiencing the challenges and pressures that come from living in lockdown for an extended period of time. Working from home while supporting your child's learning, living with financial pressures, unable to see family and friends or have the freedoms we are used to living with is extremely difficult. We would like to thank you for all the work that you have been doing with your child/ren at home to support their education.

As we wrote in communication sent yesterday, we have been reviewing our remote learning model throughout this week and will introduce a new Remote Learning Program that more closely replicates the daily routines of when students are at school.

A NEW REMOTE LEARNING PROGRAM COMMENCES ON MONDAY 16 AUGUST

Devices

For Galilee's new Remote Learning Program, every student will need access to a device. Devices will be available for collection at the front office on **Friday 13th August from 11am and 2 pm** and on **Monday 16th August between 9am and 2pm**. If you need to make a time outside of this window to collect a device, please ring the front office so that it can be arranged. A number of families have already collected devices following our DOJO message sent yesterday. It would also be helpful if every student had access to headphones for Google Meet sessions.

Student Resource Packs

Teachers have organised a packet of resources for students with items such as exercise books, grey led pencils and other relevant items. Student resource packs will be available for collection at the school office on **Friday 13th between 11am and 2pm and Monday 16th August from 9am and 2pm**. If you need to collect resources at an alternative time, please ring the front office so that it can be arranged.



The change to Galilee's Remote Learning Program is based on a need to:

- Increase the 'face-to-face' teaching time that students are receiving during remote learning.
- Increase student access to teachers during remote learning.
- Focus more on the core subjects of Reading, Writing and Mathematics.
- Ensure continuity between onsite learning and remote learning programs.

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GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

- Establish a model that can be used at short notice for any potential future lockdowns.
- Ensure students are receiving a program where teachers support student learning in real time.

From Monday 16th August, classroom teachers at Galilee will:

- Facilitate daily Morning Google Meets with their students (prayer, roll, go over daily schedule and expectations).
- Explicitly teach students as a whole class and in small focus groups each day in Reading, Writing and Mathematics. There is flexibility with how the teacher structures their lesson and focus groups, as it depends on the content being taught, the learning needs of the students and the year level of the students. Our classroom teachers make their own professional judgements with this.
- Be available in a Google Meet for student support/questions between 9am - 12:50pm (except if teaching a focus group or during break times).
- Additional staff will be working online with each year level, supporting children in Reading, Writing and Maths.
- All Specialist teachers and Education Support will be **fully utilised** for online and onsite support.
- On Friday, the structure of the day will be different from the structure from Monday - Thursday:
 1. Classroom Teachers will run a Friday Morning Google Meet and then students will independently complete Specialist Tasks for the day.
 2. Specialist Teachers will provide instructional videos and lessons for P - 6 and be available via email to answer any questions on a Friday.
 3. Students will need to complete and submit (via email) Specialist Tasks by Sunday at 6pm.
- Classroom teachers will be providing more live/verbal feedback during their extensive online sessions. **Reduced written feedback** will be required as a result of greater face-to-face time.

NEW TIMETABLE FOR EACH GRADE COMMENCING MONDAY 16 AUGUST

	Monday	Tuesday	Wednesday	Thursday	Friday
9.00-9.20am	9am Whole Class Morning Google Meet with the Classroom Teacher (prayer, roll, check-in, talk about the day ahead)				
9.20-10.10am	Reading	Reading	Reading	Reading	Specialist Day After the Morning Google Meet at 9am with the classroom teacher , students work at their own pace to finish Specialist Tasks for the day in Physical Education, Visual Arts, Performing Arts and Italian. <i>Please note: Specialist Tasks are compulsory and</i>
10.10-10.30am	Short Break				
10.30-11.20am	Writing	Writing	Writing	Writing	
11.20 -11:40am	Recess				

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

11:40-12:30pm	Mathematics	Mathematics	Mathematics	Mathematics	you will need to submit work to the Specialist Teacher by 6pm on Sunday.
12.30-12:50pm	Whole Class Google Meet (Conclude the day's Google Meets, share learning and explain afternoon task)	Whole Class Google Meet (Conclude the day's Google Meets, share learning and explain afternoon task)	Whole Class Google Meet (Conclude the day's Google Meets, share learning and explain afternoon task)	Whole Class Google Meet (Conclude the day's Google Meets, share learning and explain afternoon task)	
12.50-1.05pm	Optional Live Movement Session with Mr. Hill on Google Meet				
1.05 - 2.00pm	Lunch				
2.00-3.30pm	Independent Work Students work at their own pace to independently finish the afternoon task in Religious Education / STEM/Inquiry / PSEL Wellbeing / SMART Spelling	Independent Work Students work at their own pace to independently finish the afternoon task in Religious Education / STEM/Inquiry / PSEL Wellbeing / SMART Spelling	Independent Work Students work at their own pace to independently finish the afternoon task in Religious Education / STEM/Inquiry / PSEL Wellbeing / SMART Spelling	Independent Work Students work at their own pace to independently finish the afternoon task in Religious Education / STEM/Inquiry / PSEL Wellbeing / SMART Spelling	

TIMETABLE COMMUNICATION

By 5.00pm Sunday afternoon, families will receive a timetable, similar to the one above, with Google Meet links to Reading, Writing and Mathematics for the following school week.

Learning Tasks/Learning Grids (previously used) will NOT be sent out on Sunday afternoon because Teachers will be explaining tasks to students during each Google Meet.

STUDENTS MUST ATTEND GOOGLE MEET LESSONS

We are aiming to emulate a regular school day as best we can over Google Meet. Teachers will be setting tasks as they would if we were onsite. Students will learn about the task that they need to complete through the teacher. Teachers will be available on Google Meets throughout a lesson to help students with tasks and answer their questions

On Monday, Tuesday, Wednesday and Thursday (from Monday 16th August) each student will attend 'face-to-face' Google Meet lessons with their classroom teacher in Reading, Writing and Mathematics. Every student will need to attend all Google Meets. Google Meets will start at 9.00am for every student.

DAILY SCHEDULE FOR MONDAY TUESDAY WEDNESDAY AND THURSDAY (commencing on Monday 16th August)

- Morning Google Meet 9.00am - 9.20am**
 Students will need to click on the link to the Google Meet link at 9am and stay on the Google Meet for morning prayer, the roll and to hear about the day's structure. Students will then stay on for a Whole Class Reading Lesson with their classroom teacher.
- Reading Lesson 9.20am - 10.10am**
 The Reading Lesson will start at 9.20am for all students. The Reading Lesson will start with a whole class, teacher run session. The teacher will then structure the rest of the lesson in a way that works

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

best for their students - some students will be involved in a teacher-run focus group and other students will be completing reading tasks that the classroom teacher has set and explained at the beginning of the lesson. Students will be able to ask their teacher questions or seek teacher support throughout the reading lesson by jumping back onto the same Google Meet link. Please note that teachers won't be able to respond during their 15-20 minute focus group but will be available on the same Google Meet link after the focus group to support students and to answer questions. The teacher will stay on the Google Meet link to assist students until 10.10am.

Break 20 minutes between 10.10am and 10.30am

- **Writing Lesson 10.30am - 11.20am**

The Writing Lesson will start at 10.30am for all students. At 10.30am students will need to click on the Google Meet link for Writing. Students will have a whole class Writing Lesson with their classroom teacher. The teacher will then structure the rest of the lesson in a way that works best for their students - some students will be involved in a teacher-run focus group and other students will be completing writing tasks that the classroom teacher has set and explained at the beginning of the lesson. Students will be able to ask their teacher a question or seek teacher support throughout the writing lesson by jumping back onto the same Google Meet link. Please note that teachers won't be able to respond during their 15-20 minute focus group but will be available on the same Google Meet link after the focus group to support students and to answer questions. Teachers will stay on the Google Meet link to assist students until 11:20am.

Break 20 minutes between 11.20am and 11.40am

- **Mathematics Lesson 11.40am-12.30pm**

Students will need to click on the Google Meet link for Mathematics. Students will have a whole class Mathematics Lesson with their classroom teacher. The teacher will structure the rest of the lesson in a way that works best for their students - some students will be involved in a teacher-run focus group and other students will be completing math tasks that the classroom teacher has set and explained at the beginning of the lesson. Students will be able to ask their teacher questions or seek teacher support throughout the writing lesson by jumping back onto the same Google Meet link. Please note that teachers won't be able to respond during their 15-20 minute focus group but will be available on the same Google Meet link after the focus group to support students and to answer questions. Teachers will stay on the Google Meet link to assist students until 12.30pm.

- **Conclusion of Morning & Explanation of Afternoon Task (to be completed independently) 12.30pm - 12.50pm**

Students will link onto a Google Meet so the teacher can conclude the lessons they taught in the morning, share student learnings from the morning and explain the afternoon's activity. In the afternoon, students will need to eat their lunch and then complete an independent task that their teacher will explain to them during the session. The afternoon task will be in either STEM/Inquiry or Religious Education or PSEL Wellbeing or SMART spelling. Teachers will be available via email and Dojo and will use the afternoon to correct student work, plan and prepare for the following day and respond to emails/Dojo messages until **3:30pm**.

- **Optional Whole School Movement Session with Mr. Hill 12.50pm - 1.05pm**

Students can log onto a daily, short and live movement session with Mr. Hill.

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

Lunch break between 1.05pm and 2.00pm

- **Students will work independently from 2.00pm to 3.30pm in STEM/ Inquiry or Religious Education or PSEL Wellbeing or SMART Spelling.**
Students will complete tasks set by their teacher in either STEM/Inquiry or Religious Education or PSEL Wellbeing or SMART Spelling independently. We encourage students to stop school work at 3.30pm. If students need to contact their teacher during this time, we recommend they contact them via dojo or email.

FRIDAY SCHEDULE (commencing week of 16-20 August)

- **Morning Google Meet 9.00am - 9.20am**
Students will need to click on the link to the Google Meet link at 9am with their classroom teacher and their classmates. In the morning, Google Meet classes will gather for prayer, the roll and to hear about the day's structure.
- **Specialist Tasks**
Students will complete learning tasks set by Specialist Teachers. Specialist Teachers will provide all year levels with an instructional video and a written explanation of the task. Students can share the work that they have completed with the Specialist Teachers via email. Specialist Teachers will be available to answer student questions during Friday via emails.
****Please note specialist tasks are compulsory and students will need to submit their tasks to the specialist teacher by 6pm Sunday.***

LSO SUPPORT NOTE

Learning Support Officers and Specialist Teachers will be onsite supervising students and timetabled into online Reading, Writing and Mathematics lessons to support student learning.

STUDENT ATTENDANCE DURING REMOTE LEARNING

- Students will need to attend all Google Meet sessions for the day to be marked as present for the entire school day.
- If a student does not attend the Morning Google Meet Session at 9am and the Google Meet Reading lesson at 9.20am but attends and participates in the Writing lesson at 10.30am and the Mathematics lesson at 11.40am they will be marked as late and their start time will be recorded on the attendance roll.
- If a student attends the morning Google Meet at 9am, the Reading lesson at 9.20am and the Writing lesson at 10.30am but does not attend the Mathematics lesson at 11.40am they will be marked absent for the afternoon and the last time they attended a Google Meet lesson will be recorded on the attendance roll.

Technical Difficulties during Remote Learning

- If a student is unable to log onto the Google Meet due to technical difficulties, please inform the classroom teacher on Dojo so that they can be marked as present on the attendance roll.
- If you are experiencing Technical Difficulties during Lockdown please contact Centorrino. Centorrino is a company that Galilee has engaged to help support parents with technical difficulties during remote learning. Parents may call Centorrino on **9998 6392** if they are experiencing any technical difficulties.

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

Illness

- If a student is unwell and unable to participate in the Google Meet lessons, please contact the classroom teacher on Dojo or via email to be marked absent on the attendance roll.

READY TO LEARN

Teachers will communicate with families, via dojo, if students require any specific materials/resources. If you need support in providing your child/ren with the materials/resources please contact the school so that we can help you. Please collect a Student Resource Pack mentioned earlier in this letter.

Students will need to be dressed and ready to start learning by 9am each school day. Students may wear their school uniform but it is not a requirement. Students will need to work from a desk, table or bench and sit at a chair or stool during each Google Meet session. If child/ren are in a shared space, we encourage them to wear headphones during the Google Meet sessions. ***Please note, students will not be able to attend Google Meet sessions while in bed or while wearing pyjamas.***

FINAL NOTE

We know that this model of Remote Learning will give students at Galilee greater access to their teacher and increased opportunities to learn the core subjects of Reading, Writing and Mathematics. We anticipate that there may be some issues around adjusting to this new structure and thank you for your patience as we navigate this new way of operating. **We look forward to seeing all students in all year levels at the 9.00am Google Meet on Monday 16th August.**

I would like to acknowledge the hard work, flexibility and dedication of the Galilee Staff who have worked tirelessly this week to produce a revised model in the best interests of our students.

We wish you and your families every blessing as we enter into a further seven days of Lockdown. We look forward to seeing the whole community on Friday 20th August when we are all hopefully able to return back to school.

Kind regards,



Simon Millar