

5th December 2018

2019 Schedule of Fees and Charges

Dear Families,

Below is information on the 2019 school Fees and Levies, with increases linked to inflation. Recent Catholic Education Melbourne data states that we are the least expensive school in the Melbourne Archdiocese, for schools with a similar Social Economic Status.

In 2019 you will be invoiced with the following options for payments:

- 1. In three equal instalments by March 21, June 13 and September 5 OR**
- 2. Annual payment of school fees in full by March 21 OR**
- 3. 7 equal monthly instalments from February 21 to August 22 OR**
- 4. Fortnightly payments starting February 21 and finishing August 22, 2019**

Please note: If you have not paid an instalment or have not commenced fortnightly payments by March 21 (or defaulted on your payment plan), you will be requested to commence a direct debit agreement to ensure the fees are paid in full by August 22, 2019. This date has been brought forward due to the increasing number of families who have not paid their 2018 Fees and Levies in full as of the date of this letter. **Anyone experiencing financial difficulty is encouraged to contact the School Office to make an appointment prior to March 21, or when relevant.** Families who meet their financial commitment (school fees paid in full) by March 21 will receive a \$200 rebate per family.

Please note that a late fee of \$200 will be incurred if correct instalments are not made by each of the timelines set out above, without a formal agreement with the school. This can be applied at each of the following dates: March 21, June 13 and September 5 (a late fee of \$200 will be applied on each of these dates if fees are behind without a formal agreement with the school). If you are unable to pay on the designated dates, please contact the school. The Office will send a statement and reminder email of the upcoming instalment date approximately 14 days prior.

In the instance where school fees are overdue and families have failed to make and uphold an agreed payment plan with the school, Galilee will issue another statement including a \$200 late fee and reminder email approximately 14 days after the instalment date, requesting the family to contact the school to arrange a meeting with the Principal. Temporary or ongoing financial hardship will be accommodated provided an agreed payment plan has been established after an appointment/communication with the Principal.

If parents fail to communicate or adhere to agreed payment plans after the above attempts have been made, the following actions may occur:

- Camps/excursions/incursions/Graduation impacted;
- Semester Reports withheld;
- Debt Collection agency engaged; and as a last resort: enrolment status may be impacted.

Catholic schools receive less funding than Government Schools and our school fees are charged to families to make up this deficit in funding.

School fees at Galilee are made up of two components namely the Family Fee and Student Levies.

Family Fee

The Family Fee is charged per family whereas the Student Levies are billed per child.

These Fees and Levies vary for each year level and are set out in the table below.

The Family Fee from 2019 will be made up of two elements;

the first is the Family Fee which has been increased by \$60 to \$2,100.00 per annum (3% increase), the second component is a Maintenance Fee of \$75 which is required to assist with the increasing costs we are incurring to repair and maintain our buildings and infrastructure.

The total Family Fee for the 2019 year will therefore be \$2,175 per family.

Student Levies

Levies are charged for various activities undertaken during the school year. These Levies are per child, not per family.

Levies are spent directly on the children's needs for curriculum such as: texts, art materials, photocopying, excursions, diaries, camp and swimming. As children in each level participate in different programs the levies may vary for different year levels.

The Fees and Levies for 2019 have been slightly varied from last year to allow for inflation. The Student Levies have been increased by up to 3.6%, with the addition to Year 1 (extended day) and Year 2 (overnight camp) for their Camp Program. Prompt payment of school fees allows us continue to purchase resources for the students and fund school-based programs.

The Year 6 Rugby Top will not be charged as part of the fee and billing process, but rather paid by the Year 6 families at the time of ordering or collection.

On the following page is an itemised list of the Levies for each year level.

Yours sincerely,

Mr. Simon Millar

Student Levies for 2019 are as follows:

Class	Items	Class	Items
Prep	Education levy	Year 4	Education levy
	Year level book levy		Year level book levy
	Literacy & Numeracy		Literacy & Numeracy
	Digital Technology levy		Digital Technology levy
	Excursions/Incursions		Excursions/Incursions
	Swimming		Camp
	Sports Levy		Swimming
	Prep Total Levies: \$925		Sports Levy
Year 1	Education levy		Year 4 Total Levies: \$1,320.00
	Year level book levy	Year 5	Education levy
	Literacy & Numeracy		Year level book levy
	Digital Technology levy		Literacy & Numeracy
	Excursions/Incursions incl. Extended day		Digital Technology levy
	Swimming		Excursions/Incursions
	Sports Levy		Camp
	Year 1 Total Levies: \$955.00		Swimming
Year 2	Education levy		Sports Levy
	Year level book levy		Year 5 Total Levies: \$1,545.00
	Literacy & Numeracy	Year 6	Education levy
	Digital Technology levy		Year level book levy
	Excursions/Incursions		Literacy & Numeracy
	Camp		Digital Technology levy
	Swimming		Excursions/Incursions
	Sports Levy		Camp (Canberra)

	Year 2 Total Levies: \$990.00		Swimming
Year 3	Education levy		Sports levy
	Year level book levy		Year 6 Total Levies: \$2,145.00
	Literacy & Numeracy		
	Digital Technology levy		
	Excursions/Incursions		
	Camp		
	Swimming		
	Sports Levy		
	Year 3 Total Levies: \$1,285.00		